Davis FLORAL
"Floral Gifts With Style"

DONATION REQUEST FORM

Davis Floral believes in giving back to our community. Our participation carries forward a long tradition and steadfast commitment to help improve the quality of life in the communities we serve.

Davis Floral has always maintained a position of dedication to, and involvement in, a wide variety of community activities. We realize that our business success is in direct proportion to the economic and social health of our community.

TO BE FILLED IN BY CUSTOMER – PLEASE PRINT				
CUSTOMER CONTACT NAME				DATE
ORGANIZATION BENEFITING				PHONE ( )
ORGANIZATION STREET ADDRESS				FAX ( )
CITY		STATE	ZIP CODE	TAX ID EXEMPT NUMBER
DID YOU RECEIVE A DONATION FROM US LAST YEAR?				E-MAIL
DONATION REQUEST	WHAT IS THE EVENT			DATE OF EVENT
	FUNDS OR MERCHANDISE REQUESTED			
ADVERTISING REQUEST (i.e. School Yearbooks, Signage at sporting events, program book, etc.)	NAME OF THE PUBLICATION		PUBLICATION DATE	
	STATE SIZE AND PRICE SPECIFICATION			
HOW WILL OUR COMPANY BE RECOGNIZED (Print, Verbal from podium, etc.)				

In an effort to serve as many organizations as possible, we must practice a rotation system. For example, if we gave to your school or church last year, we may have to pass this year to be able to assist another group.

Due to the large volume of requests received, please allow a *minimum* of 1-2 weeks to be able to process your request. You will be notified either in writing or by phone. All requests must be accompanied by an official Davis Floral Donation Request Form.

Kindly mail or fax this form along with any other necessary materials to: Davis Floral, c/o Lea Ann Davis, P.O. Box 217, Clayton, IN 46118. Fax: (317) 539-7251

FOR OFFICE USE ONLY

Approved By: _____ Date: _____
Item Donated: _____ Value: _____
Pickup or Delivery Date: _____ Location: _____